

# RULES & REGULATIONS

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## **RULES & PROCEDURES PREFACE**

These rules and procedures shall be enforced by the Officers, Directors, and Senior Members of the Club. Any member observing a violation of these policies shall report the same to a Trap Committee member, an Officer or Director present at the time. Shooting Members are not authorized to enforce these rules.

The Board of Directors shall set any penalty for the violation of these rules including a warning, suspension of shooting privileges and / or suspension or termination of membership.

Any person accused of violating said rules shall be entitled to a hearing before the Board of Directors, and shall be permitted to present any evidence or witnesses the accused deems necessary.

The decision of the Board may be appealed to the full membership

**ALL RULES MUST BE COMPLIED WITH AT ALL  
TIMES**

## **SAFETY**

It is the shooter's responsibility to shoot in a safe manner. At a minimum, the safety rules noted in the Range Manual and rules shown on our Range Signs will be observed. It is the Club Management's responsibility to remove any individual whose conduct is unsafe. (Repeat violators will be disciplined accordingly.)

The practice of tracking targets behind a shooting squad is unsafe, disconcerting to the shooters, and is **not permitted**.

For Singles & Handicap Trap and Games shooting, only one (1) shell may be inserted in the gun at a time.

For Doubles Trap and Skeet only two (2) shells may be inserted in a gun at any time.

In Skeet, station eight high and low houses will be shot separately by squad per NSSA rules. As a safety precaution test shots will not be permitted.

When shooting Handicap Trap there shall be no more than two (2) yards difference between adjacent shooters in the squad.

For Walk Through and Five Stand Sporting Clays only two (2) shells may be inserted in a gun at any time.

A shooter shall place a live shell in his gun only when at the firing line and the gun shall **not** contain a live or empty shell when the shooter is moving from station to station.

When changing stations a shooter should **not** walk in front of other shooters when moving from station to station. In any event shotgun actions should remain open until it is the turn of the individual shooter to shoot, and guns should always be pointed in a safe direction.

## **Intoxicating Beverages and Drugs**

Intoxicating beverages may not be consumed on Club grounds during shooting or hunting hours.

Illegal drugs or Federal and State controlled substances are not permitted on Club property at any time.

If, in the opinion of any Officer, Director or Senior Member, any person on the Club grounds is impaired, that person shall **not** be permitted to shoot **and will be directed to vacate the Club's premises**.

## **SPORTING EQUIPMENT & GUNS & AMUNITION**

As a General Rule all sporting equipment must comply will all legal requirements.

For Clay Target Sports, only shotguns, whose chamber is 12 gauge or less, are permitted.

For Archery and Bow & Arrow Hunting, bows and compound bows are permitted.

**Crossbows, air rifles, black powder guns, and any type of firearm with a rifled barrel are not permitted to be used on Club grounds.**

Clay Target Shooters are **not** allowed to use:

- Any shell with a payload other than lead shot
- Any shell loaded with black powder propellant.
- Any shell with a velocity greater than 1290 FPS (Feet Per Second) with maximum shot charge of 1-1/8 ounces (31.89 grams); or 1325 FPS with a maximum shot charge of 1 *ounce (28.30 gram; or 1350 FPS with a maximum shot charge of 7/8 ounces (24.80 grams)*, as measured in any individual shell. These velocities are **maximum** and no individual shell shall exceed these limits for the designated shot charge. In addition, no load containing more than 1-1/8 ounces (31.89 grams) or any shot larger than Number 7-1/2 can be used..

The Hunting & Fishing Chairman shall establish shot size, load and type requirements for hunting purposes consistent with all state and federal law.

# **HUNTING & FISHING**

Annually the Hunting & Fishing Chairman will post the Club sponsored hunting program. Hunting will not be allowed for any game other than those listed on the posting of the Hunting & Fishing Chairman. Each hunt program will comply with all State and Federal Hunting laws.

Hunter's must comply with all laws governing FOID cards and game laws pertaining to licensing/stamp requirements. All game laws along with the special club rules must be followed by all members of the program.

## **Special Rules**

1. There should be no guests, observers, or Senior member's children who are over twenty one (21) years old in the field. The exceptions to the rule are the child who is a Senior Member, or the child of a Senior Member who is accompanied by the Senior Member. Shooting Members are not allowed to Hunt.
2. No hunters should be in the field before legal shooting hours.
3. The Chairman shall establish and publish the maximum number of hunters to be in the field at one time. If more than the maximum number of hunters are at the club house fifteen minutes before legal shooting time, a drawing will be held. The lowest numbers drawn will be the first to hunt. The hunter with the lowest number drawn will have the opportunity to choose the area he/she wishes to hunt, and then the second and so forth.
4. No shooting birds on the ground, cripples, or any other birds.
  - Please make every effort to find cripples.
5. No birds are to be brought into the club house for any reason.
6. No dogs are to be brought into the club house.

**Fishing** - all State and Federal licensing laws will be enforced. This program is strictly for senior members, their spouse, and minor children. The fisherman is to advise the Hunting & Fishing Chairman of all fish caught for posting to game logs. Any infraction of the above rules will result in the member being suspended from the hunt programs.

## **CLUB HOUSE USAGE**

Any Senior Member may use the Club House for parties as long as it's use does not conflict with Club activities. The member is responsible to ensure the integrity of the Club House. The Club House is to be thoroughly cleaned, with trash placed in the dumpster. All doors and windows should be closed and locked and lights turned off. No member may use the Club House, in any manner, for personal financial gain.

Outside groups are occasionally permitted to use the Club.

Use of the Club House **must** be approved by the Board of Directors and the Board may establish an appropriate deposit.

No solicitation for donations for any purpose shall be permitted without the prior approval of the Board of Directors.

## **DISCIPLINARY HEARING**

**COMPLAINTS:** All complaints of rule violations shall be made in writing, and be signed by the complaining member or member of the Board of Directors. A Copy of the complaint shall be delivered to the member being complained of and the Board of Directors. A hearing on the complaint shall be scheduled and the parties shall be notified in writing of the time, place, and the procedures of the hearing.

If the complaining member fails to attend the hearing, the complaint shall be dismissed. If the accused member fails to attend, it shall be presumed that the member has no evidence or response to present. The Board may then rule accordingly on the complaint. At the Board of Directors meeting, all parties involved in the complaint shall truthfully respond to all questions asked by the Board.

**Discipline:** No member shall be disciplined, suspended, or discharged except for just cause. The Downers Grove Sportsmen's Club believes in the principle of progressive and corrective discipline. However, in some instances a specific incident may justify immediate and/or severe disciplinary action in and of itself.

**Manner of Discipline:** If the Downers Grove Sportsmen's Club has reason to discipline a member, it will make every effort to do so in a manner that will not unduly embarrass the member before other fellow members of the Club, or members of the general public.

**Oral Reprimands:** In cases of oral reprimand, notation of such oral reprimand shall become part of the member's personnel file, and a copy of the reprimand will be given to the member. A member shall be allowed to make one written response in mitigation of an oral reprimand, which shall become part of the member's file. Oral reprimands shall not be subject to an appeal.

**Other Types of Disciplinary Action:** In addition to oral reprimands, other progressive discipline types that the Board may impose shall be **written reprimand, partial or complete suspension of privileges, and/or expulsion from membership.**

**Notification of Disciplinary Action:** For disciplinary actions other than an Oral Reprimand, prior to notifying the member of the contemplated measure of discipline to be imposed the Board of Directors of the Downers Grove Sportsmen's Club will offer to meet with the member and, if the member requests legal representation, meet with the member and his legal representative to inform them of the reason (s) for such disciplinary action.

**Appeal:** Any member may appeal the finding of the Board of Directors to the General Membership at a regular members meeting.

## **CAPITAL & MAINTENANCE REPAIR AND OPERATIONS (MRO)PROCUREMENT**

Any expenditure in excess of \$1000 requires that three (3) bids be obtained, if at all possible, before a purchase agreement is executed. The bids will be summarized and presented to the Board for approval.

An officer of the club will execute all purchase agreements unless that authority has been expressly given to another individual. A copy of all purchase agreements will be given to the Treasurer for his records



## **MEMORIALS**

### **SCOPE:**

As a General Rule Memorials only apply to Senior Members. Exceptions may be considered, and will be handled by the Board of Directors on an instance by instance basis.

### **Senior Members:**

Memorials in the amount of \$150.00 are made for Senior Member's and their immediate family. Immediate family is defined to be mother, father, and minor children.

Memorials may be in the form of flowers or a cash donation to the family or to a charity of their choice

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### **Process:**

The Club Secretary is the point of contact for notification that a Memorial will be required due to the death of a Senior Member.

Upon notification the Club Secretary will arrange for the memorial. The Secretary will also send a sympathy card to the family on behalf of the Club, and whenever possible notice will be published in the Club newspaper.

## YOUTH GUNS

Youth Guns are available to Senior Members at a cost of \$2.00. The \$2.00 is a service fee for the cleaning of the guns.

In order to protect the Club from potential liability the member using the Youth Gun is required to use new factory ammunition in these guns. This ammunition must be purchased from the Club at the Shotgun Sports Counter.

### **Process:**

**Senior Member** - Advise the Shotgun Sports counter of your desire to use one of the Youth guns.

**Shotgun Sports counter** - On the Gun Log record the date, gun number, member's name, member's FOID number, and have the member sign the log.

**Shotgun Sports counter** help will attach the member's FOID card to the log, and return it to him when he turns the gun back in.

The gun is to be kept behind the Shotgun Sports counter until the member goes out to shoot. The member is to return the gun to the counter when the round is completed. (This requirement is designed to ensure that new factory shells are purchased for each round shot.)