

ATA Chairman

The ATA Chairman is the liaison between the Amateur Trapshooting Association and Downers Grove Sportsmen's Club. The responsibilities include but are not limited to:

1. Prepare and adhere to an annual budget
2. Schedule, structure and promote, with BOD approval, registered ATA tournaments, leagues and shoots.
3. Supervise and conduct ATA events in accordance within ATA guidelines
4. **Observe and approve final target presentation prior to and during each ATA event.**
5. Maintain appropriate records, report scores and results as required, to the ATA and ISTA for each registered event
6. Collect and report all fees for each registered event
7. **Determine payouts and trophies, request DGSC Special Event Checks and distribute to ATA participants**
8. Inspect, report, requisition, or purchase equipment necessary to conduct successful ATA shoots.
9. Enlist volunteers and "Probationary Senior Members" to provide added manpower for ATA events
10. Communicate equipment, supplies (targets) and manpower (trap help) needs to the Shotgun Sports Director
11. **Determine and coordinate catering and or kitchen staffing with the Entertainment Chairman.**
12. Prepare a financial reporting of each event for the Treasurer, BOD and DGSC membership

The Chairman may request formation of any committee as deemed necessary.

Facility keys will be provided as necessary to perform assigned responsibilities.

The ATA Chairman may also assume certain duties of other committee chairs, as directed by the President.